

January 3, 2018

Re: Custodianship over law practice of Andrew Long

Dear [REDACTED]

I understand that you are a current or recent client of Portland attorney Andrew Long. The purpose of this letter is to inform you about developments concerning Mr. Long's law practice and the location of your legal file.

On December 20, 2017, the Oregon Supreme Court issued an order immediately suspending Mr. Long from the practice of law. On December 22, 2017, the Multnomah County Circuit Court assumed jurisdiction over Mr. Long's law practice. As a result, you may now need to hire another attorney to handle your legal matters. If you do not know the name of an attorney to consult, you may contact the Bar's Lawyer Referral Service at 503-684-3763 or 1-800-452-7636, during regular business hours. The Bar recommends that you contact another attorney immediately so that all of your legal rights can be preserved.

The Multnomah County Circuit Court appointed the Oregon State Bar as custodian of Mr. Long's law practice, including all legal files, client trust funds and other property. The Bar took physical custody of your file on December 22, 2017. The Bar would like to return this file to you as soon as possible and has engaged the services of the Professional Liability Fund to assist in that transfer.

I have enclosed a form that authorizes us to send your file to you and provides us the necessary contact information. Please complete, sign and return the form in the enclosed self-addressed envelope as soon as possible so that we may release your file according to your instructions. Please return the completed form by no later than January 17, 2018. It is imperative that you act promptly so that all your legal rights will be preserved.

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If you believe that you have funds or other property in Mr. Long's possession, please contact me directly at the phone number or email address listed below.

Please feel free to contact me if you have any questions.

Very truly yours,



Susan Cournoyer
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SRC:am
Enclosures
cc: Andrew Long